

BALTIMORE COUNTY ETHICS COMMISSION
400 Washington Avenue, Room 219
Towson, Maryland 21204
(410) 887-5904

RECEIVED
APR 30 2012
LAW OFFICE

FINANCIAL DISCLOSURE STATEMENT - FORM #1

Instructions:

1. Fill in the preliminary information requested in the box below. Be sure to correctly identify the reporting period.
2. Upon completion of your financial disclosure statement, sign and date the lower portion of the page.

Regular Reporting Period: January 1 through December 31, 2011

or
Termination Report: January 1 through 7, 2012

PLEASE PRINT OR TYPE

FIRST NAME <i>Isabel</i>	INITIAL	LAST NAME <i>Huff</i>
AGENCY AFFILIATION (INCLUDE DEPARTMENT AND UNIT WHERE APPLICABLE) <i>County Council</i>		
CURRENT AGENCY ADDRESS (WHERE YOU CAN BE SENT CORRESPONDENCE) <i>400 Washington Ave Towson 21204</i>		
CURRENT POSITION OR OFFICE HELD WITH COUNTY, IF ANY (OR OFFICE FOR CANDIDACY) <i>County Councilman 3rd Dist.</i>		
E-MAIL ADDRESS <i>council3@baltimorecond.gov</i>		

This financial disclosure statement describes all interests and related transactions and matters required to be disclosed by the Baltimore County Public Ethics Law, Baltimore County Code (2003), Article 7, Title 1, Subtitle 4, with respect to the period indicated and pertaining to the person filing the statement. The statement consists of this cover sheet, the checklist, and Schedules A through I.

I hereby make oath or affirm under the penalties of perjury that the contents of this financial disclosure statement, including the Schedules attached hereto, are complete, true and correct to the best of my knowledge, information and belief.

Signature of Person Filing: *Isabel Huff*

(SEAL)

DATE: *April 30, 2012*

Privacy Notice

The County Ethics Law requires the collection of this information, which will be used primarily for public disclosure and to determine compliance with the Law. The information may be disclosed to any requesting person, including officials of State, local or federal government, who records their name and address, and this record will be provided to the filer upon request. Financial information provided by ELECTED OFFICIALS ONLY will be posted on the County's website. The subject has the right to review, correct and amend the record as set forth in the County Ethics Law §7-1-405. Failure to file or to report information required by County Ethics Law can subject you to civil and administrative penalties including termination or other disciplinary action, suspension of pay, a late filing fee up to \$250, and a civil fine of up to \$1,000 per day. Willful and false filing is subject to criminal penalty for perjury pursuant to Criminal Law Article §9-101, Annotated Code of Maryland.

Instructions:

Check the proper block to Questions A through I. Do not leave any questions unanswered. If you check "Yes" to any question be sure to complete the corresponding Schedule.

Caution: Please read all instructions on accompanying instruction sheet including all definitions, before completing this form.

- A. I held interests during the reporting period in real property located in or outside Baltimore County. (If "Yes," complete Schedule A)
- B. I held interests during the reporting period in corporations, partnerships, and similar entities. (If "Yes," complete Schedule B)
- C. I held interests in a non-corporate business entity which did business with the County, other than a partnership. (If "Yes," complete Schedule C)
- D. I received gifts during the reporting period from persons doing business with the County, or required to register as Lobbyists. (If "Yes," complete Schedule D)
- E. I or a member of my immediate family was a partner or held an office, directorship, or salaried employment during reporting period in or with a business entity doing business with the County. (If "Yes," complete Schedule E)
- F. I or a member of my immediate family owed debts (excluding retail credit accounts) during reporting period to person doing business with the County. (If "Yes," complete Schedule F)
- G. A member of my immediate family was employed by Baltimore County during reporting period. (If "Yes," complete Schedule G)
- H. I, or a member of my immediate family received a salary or was sole or partial owner of a business entity from which earned income was received, during the reporting period. (If "Yes," complete Schedule H)
- I. Is additional information set forth on Schedule I? (If "Yes," complete Schedule I)

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Schedule A - Real Property Interests

Do you have any interest (as an owner or a tenant, including interests in time shares) in real property in Baltimore County or in any other state or country?

Yes ☒ No ☐ - (If no, go to Schedule B)

If Yes; (Answer each question below. A separate Schedule A will be required for each property you need to disclose.)

1. What is the address or legal description of the property? (Give Street Address, if you know it. **If the property is your primary residence, you may enter the lot and block legal description instead, if you wish**)

Street Address: _____

City/State/Zip: _____

2. What kind of property is it?

☒ Improved

(Indicate whether property is ☒ residential or ☐ commercial)

☐ Unimproved (vacant lot)

3. Is the interest held directly by you or is it attributable to you? (See Paragraph E of Instructions for definition of "Attributable.")

Direct ☒ Attributable ☐

4. Are you the owner or tenant?

Owner ☒ Tenant ☐

5. Do you hold the interest solely or is it jointly held with another?

Solely ☒ Jointly ☐ Tenants by the Entirety ☐

If held jointly, or by tenants by the entirety, the name(s) of the other joint owner(s): _____

6. Are there any legal conditions or encumbrances on the property? (Example: mortgages, liens, contracts, options, etc.)

Yes ☒ No ☐

If Yes, what is/are the name(s) of the lender(s), creditor(s), lien holder(s), etc? Wells Fargo

7. What date was the property acquired? 1999

8. How was the property acquired? (Example: purchase, gift, inheritance, etc.)
purchase

9. From whom was the property acquired? (Name of individual or entity from whom you purchased or inherited the property or who gifted the property to you.) Sara Wiser

10. What consideration was given when the property was acquired? (Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property)
\$139,900.00

11. Have you transferred any interest in this property during the reporting period?

Yes ☐

No ☒

If Yes:

11.A. What percentage of interest did you transfer: _____ %

11.B. What consideration did you receive for the interest: _____

11.C. To whom did you transfer the interest: _____

If you have any additional interests in real property in Baltimore County, any other county, any other state, or any other country, please use additional sheet(s), if necessary, and respond to each above question for each such entry.

Schedule B – Interests in Corporations and Partnerships

Did you have any interest in any corporations, partnerships, limited liability partnerships (LLP) or limited liability companies (LLC) during the reporting period whether or not the entity did business with the County?

Yes ☐ No ☒ - (If no, go to Schedule C)

If Yes; (Answer each question below. A separate Schedule B will be required for each interest you need to disclose.)

1. What is the name of the entity? Include the complete name of the entity, do not identify solely by trading symbol: _____

2. Does the stock of the corporation trade on a stock exchange?

Yes ☐ No ☐

If "No," the legal address of the entity's principal office.

3. Is the interest held directly by you or is it attributable to you? (See Paragraph E of Instructions for definition of "Attributable.")

Directly: ☐ Attributable: ☐

4. Do you hold the interest in your name alone, or is it held jointly?

In your name alone: ☐ Jointly: ☐

If jointly, the percentage of your interest: _____%

5. What is the nature of your interest and its dollar value or the number of shares? (Example: stock, notes, bonds, puts, calls, straddles, purchase options, etc.) If in a non-publicly traded entity or LLP or LLC, report the percentage of ownership.

Type: _____

Dollar Value of Shares: _____ or Number of Shares: _____
percentage of ownership: _____%

6. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

Yes ☐ No ☐

If Yes, name of entity holding the encumbrance:

Yes ☐ No ☐

If Yes:

7A. In what month was the interest acquired?

7B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.):

7C. From whom did you acquire the interest in the entity? (If you purchased it from a brokerage, the name of the brokerage):

7D. What consideration was given when the interest was acquired? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property):

8. Have you transferred any interest in this entity during the reporting period?

Yes ☐ No ☐

If Yes:

8A. What portion of the interest was transferred?

8B. What consideration did you receive for the interest in the entity? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value and terms at the time you transferred your interest in the property):

8C. To whom did you transfer your interest in the entity?

If you have additional interests in corporations or partnerships, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule C – Interests in Non-Corporate Business Entities Doing Business with the County

Do you have an interest in any non-corporate business entity (a sole proprietorship) that did business with the County during the reporting period?

Yes ☐ No ☒ - (If no, go to Schedule D)

If Yes: (Answer each question below. A separate Schedule C will be required for each business entity to be disclosed.)

1. Name and Address of the Principal office of the business entity?

Name: _____

Address: _____

City/State/Zip: _____

2. Is the interest held directly by you or is it attributable to you? (See Paragraph E of Instructions for definition of "Attributable.")

Direct: ☐ Attributable: ☐

3. Do you hold the interest solely or is it jointly held with another?

Solely: ☐ Jointly: ☐

3A. If jointly, the percentage of your joint interest:
_____ %

3B. Dollar value of your interest in the entity: \$ _____; or
percentage of your interest in the entity: _____ %

4. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

Yes ☐ No ☐

If Yes: give name of creditor: _____

5. Was any interest acquired during the reporting year?

Yes ☐ No ☐

If Yes:

5A. What month was the interest acquired?

5D. What consideration was given when the interest was acquired?
(Dollar amount paid or if you received the property as a gift or
inherited it, the fair market value at the time you acquired your
interest in the property) _____

6. Did you transfer any of your interest during the reporting period?

Yes ☐ No ☐

If Yes:

6A. What percentage of interest, if less than all, was transferred?

6B. What consideration did you receive for the interest in the entity?
(Dollar amount paid or if you received the property as a gift or
inherited it, the fair market value and terms at the time you
transferred your interest in the property):

6C. To whom did you transfer your interest in the entity?

**If you have additional interests in sole proprietorship(s) that did business
with the County during the reporting year, please use additional sheet(s) if
necessary, and answer each of the above questions for each additional
entry.**

Schedule E – Officers, Directorships, Salaried Employment and Similar Interests

During the reporting period, did you or any member of your immediate family (spouse or dependent child) have any salaried employment or hold any office or directorship with an entity that did business with the County?

Yes ☒ No ☐ --(If no, go to Schedule F)

If Yes; (Answer each question below. A separate Schedule E will be required for each disclosure.)

1. What is the name and address of the principal office of the business entity?

Name: Brooks-Huff Fire & Auto Center

Address: 11223 York Rd

City/State/Zip: Juntura Ore 97103

2. Who was the individual who held the position or interest listed above?
(Example: yourself, spouse, dependent child)

Self: ☒ Spouse: ☐ Dependent child: ☐

2A. Name of spouse or dependent child:

3. What is the title of the office you, your spouse or dependent child held?
(Example: limited partner, director, treasurer, chair of the board of trustees, etc.) Operations Manager

4. What year did the position begin? 1997

5. With what County Agency(ies), Board(s) or Commission(s) did the business entity do business?

Service Shop

6. What was the nature of the business? (Example: regulated by your agency, registered under the lobbying law, or involved with sales and contracts with the County) selling tires through the Goodyear contract

If necessary, please use additional sheet(s) for any additional entries.

Schedule F – Debts You Owe

During the reporting period, did you owe a debt (excluding a retail credit account) to a financial entity that did business with the County? **[NOTE: If, on Schedule A, B or C you listed a financial entity that did business with the County as the holder of your mortgage or other encumbrance, you must complete Schedule F with regard to that indebtedness.]**

Yes ☐ No ☒ (If no, go to Schedule G)

If Yes: (Answer each question below. A separate Schedule F will be required for each debt to be disclosed.)

1. To whom did you owe the debt? (Do not include consumer credit debts) _____

2. When was the debt incurred? _____

3. What are the interest rate and terms of payment of the debt?

Interest Rate _____

Terms (monthly, bi-monthly, annually, etc): _____

4. What was the amount of the debt as of the end of the reporting period. If debt existed during the reporting period but was paid in full at the end of the period, put \$0. \$ _____

5. Did the principal of the debt increase _____ or decrease _____ during the reporting period, and by how much? \$ _____

6. Was any security given for the debt?

Yes ☐ No ☐

If Yes: Please state what type of security was given (home, car, boat, etc): _____

7. If this is a transaction in which you were involved, but which resulted in a debt being owed by your spouse or dependent child, identify your spouse or child and describe the transaction. _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule G – Family Members Employed by the County

During the reporting period, were any members of your immediate family (spouse or dependent children) employed by the County in any capacity?

Yes ☐ No ☒ - (If no, go to Schedule H)

If Yes: (Answer each question below. A separate Schedule G will be required for each member of the immediate family who is employed by the County.)

1. What is the relation and name of the immediate family member employed by the County? _____
2. What is the name of the agency that employed the member of your immediate family? _____
3. What was the title of your immediate family member's position in the County agency during the reporting period? _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule H – Employment/Business Ownership

During the reporting period, did you or any member of your immediate family, receive any earned income from an entity other than Baltimore County? Please note that your dependent child's employment or business ownership does not need to be disclosed unless the place of employment or the business entity is subject to regulation or the authority of the County or has contracts in excess of \$10,000 with the County.

Yes ☒ No ☐ - (If no, go to Schedule I)

If Yes; (Answer each question below. A separate Schedule H will be required for each member of the immediate family who had employment or ownership of a business entity.)

1. If, during the reporting period, you or a member of your immediate family had employment from which you or they earned income, list the relation, name, and address of the employment.

Name: Cheryl Heff
Relationship: Wife
Name of Employer: Brenton Heff Ltd Co.
Address: 11223 York Rd
City/State/Zip: Hunt Valley Md 21030

2. If, during the reporting period, you or a member of your immediate family wholly or partially owned any business entity from which income was earned, list the relation, name and address of the business entity.

Name: _____
Relationship: _____
Name of Business Entity: _____
Address: _____
City/State/Zip: _____

If necessary, please use additional sheet(s) for any additional entries.

FOR ELECTED OFFICIALS ONLY

If an elected official has a change to salaried employment as listed above, the elected official shall file a supplement to this schedule within 30 days after the change. This requirement applies only to the elected official himself or herself.

Schedule I – Other

Is there any additional information or interest you would like to disclose?

[illegible]

STANDARDS OF CONDUCT

The Baltimore County Public Ethics Law includes standards of conduct applicable to financial disclosure filers and other County employees. The standards address disqualification from participation, prohibited secondary employment, prohibited ownership interests, misuse of position, prohibited solicitation and acceptance of gifts, misuse of confidential information, post-employment limitations, prohibited dealings with the County, and procurement specifications assistance restrictions. The Law provides for exceptions and exemptions under certain circumstances.

Filers wanting more detailed information about these requirements should contact the offices of the Baltimore County Ethics Commission.